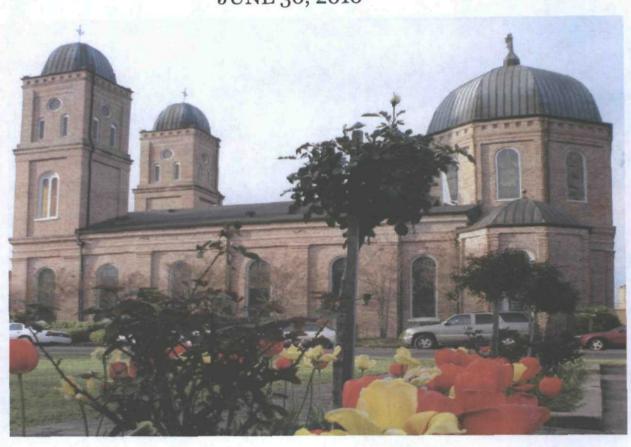
LEGISLATIVE AUDITOR.
2010 SEP - 1 AM 10. 25

### NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA

BASIC FINANCIAL STATEMENTS

AS OF AND FOR THE YEAR ENDED JUNE 30, 2010



Immaculate Conception Catholic Church Built in 1857

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

## NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA BASIC FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2010

### **TABLE OF CONTENTS**

	Page No.
BASIC FINANCIAL STATEMENTS	
Independent Accountants' Report	1
Required Supplemental Information (Part 1 of 2)  Management's Discussion and Analysis	. 4
Fund Financial Statements  Balance Sheet  Statement of Revenues, Expenses and Changes in Fund Balances	
Notes to Financial Statements Index	
Required Supplemental Information (Part 2 of 2)  Budgetary Comparison Schedule	18
SUPPLEMENTAL SCHEDULES AND INFORMATION	
Schedule of Per Diem Paid to Board Members	20
Independent Accountants' Report on Agreed-Upon Procedures	21
Louisiana Attestation Questionnaire	. 24
Schedule of Findings and Questioned Costs	. 26
Summary Schedule of Prior Year Findings	. 27
OTHER REQUIRED SUPPLEMENTARY INFORMATION	
Louisiana's Comprehensive Annual Financial Report	. 29

### BASIC FINANCIAL STATEMENTS

### MARY SUE STAGES, CPA A PROFESSIONAL ACCOUNTING CORPORATION

3121 Van Buren Street, Suite A
P. O. Box 30
Baker, Louisiana 70704-0030
Phone (225) 775-4982 \* Fax (225) 775-4912
mstages@butlercpa.brcoxmail.com

Louisiana Society of Certified Public Accountants American Institute of Certified Public Accountants Association of Governmental Accountants Governmental Audit Quality Control Center

### **INDEPENDENT ACCOUNTANTS' REPORT**

Commission Members of the Natchitoches Historic District Development Commission c/o Johnson, Thomas & Cunningham, CPAs 321 Bienville Street Natchitoches, Louisiana 71457

We have reviewed the accompanying basic financial statements of the governmental activities of the Natchitoches Historic District Development Commission, a component unit of the State of Louisiana, as of and for the year ended June 30, 2010, as listed in the table of contents. These basic financial statements are the responsibility of the Natchitoches Historic District Development Commission's management.

Our review was conducted in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards issued by the Comptroller General of the United States of America. A review consists principally of inquiries of Commission personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States.

In accordance with the *Louisiana Governmental Audit Guide* and the provisions of state law, we have issued a report, dated August 30, 2010, on the results of our agreed-upon procedures.

The accompanying supplemental information listed in the table of contents under Supplemental Schedules and Information and Other Required Supplementary Information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, but were compiled from information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.

Mary Sue Stages, CPA

A Professional Accounting Corporation

paryse Stogs, CPA

August 30, 2010

### REQUIRED SUPPLEMENTAL INFORMATION (PART 1 OF 2)

## NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2010

The purpose of this section is to offer a narrative overview and analysis of the Natchitoches Historic District Development Commission's (hereafter referred to as the Commission) financial performance during the year ended June 30, 2010. This document focuses on the current year activities, resulting changes and currently known facts. It should be read in conjunction with the financial report taken as a whole.

### Highlights of the Commission as a Whole

- The Commission's assets exceeded its liabilities by \$50,278 at June 30, 2010, providing for a favorable liquidity rate.
- More than \$340,000 was expended during the current year to promote and enhance the historic district.

### Overview of the Financial Statement Presentation

These financial statements are comprised of these components - (1) management's discussion and analysis, (2) basic financial statements, (3) notes to the financial statements and (4) required supplemental information. There is also other supplemental schedules and information contained in this report provided for additional information.

Basic Financial Statements. The basic financial statements present information for the Commission as a whole. There are usually two types of statements presented – government-wide financial statements and fund financial statements. Because the Commission has no long-term debt or capital assets, the two most prevalent reconciling items between the two types of statements, only fund financial statements have been presented.

Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Commission uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The Commission has only one category of funds: governmental funds.

Governmental Funds. The focus with fund financial statements is to provide a distinct view of the Commission's governmental funds only. These statements report short-term fiscal accountability emphasizing the use of spendable resources during the year and balances of spendable resources available at the end of the year. Governmental funds of the Commission include a general fund. The fund financial statements begin on page 8.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

The index of the notes is found on page 11 with the actual notes beginning immediately afterwards.

### NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2010

Required Supplemental Information. A budgetary comparison schedule is included for governmental funds under required supplemental information – part 2 of 2. This schedule indicates the Commission's compliance with its adopted and final revised budgets and is on page 18.

As a component unit of the State of Louisiana, the Commission complies with the reporting requirements of the Division of Administration, Office of Statewide Reporting and Accounting. The Louisiana Comprehensive Annual Financial Report completed with information relative to the Commission is included as supplemental information.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents certain other information that is deemed useful to readers of this report.

### Financial Analysis of the Commission

Net assets are an indicator of the Commission's financial position from year to year. A summary of net assets follows.

### **SUMMARY OF NET ASSETS**

	<u>2010</u>	<u>2009</u>
Assets Current assets	\$ 51,377.72	\$ 106,958.39
Liabilities Current liabilities	1,100.00	1,100.00
Net Assets Unrestricted	<u>50,</u> 277.72	105,858.39

Between June 30, 2009 and June 30, 2010, net assets of the Commission decreased by \$55,581 or 53%. While requested appropriations remained relatively the same, there were additional projects awarded and special events sponsored during the current year.

## NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2010

A summary of changes in net assets is as follows:

#### SUMMARY OF CHANGES IN NET ASSETS

	<u>2010</u>	<u>2009</u>
Operating Revenues	\$ 300,000.00	\$ 225,000.00
Operating Expenses	(356,144.00)	(228,089.50)
Operating Loss	(56,144.00)	(3,089.50)
Non-operating Revenues (Expenses)	563.33	666.42
Change in Net Assets	(55,580.67)	(2,423.08)

Revenues increase slightly - \$75,000 or 33%. Expenses increased by \$128,055 or 56% of the prior year's expenses. This is due to the number of grants awarded and additional programs sponsored which changes somewhat each year.

### **Budgetary Highlights**

The original and final budgets are presented in the accompanying required supplemental information. Revenues were greater than anticipated by \$63. Expenses were \$45,033 or 11% less than anticipated.

### **Capital Asset and Debt Administration**

Capital Assets: The Commission does not have any capital assts.

Debt Administration: The Commission does not have any long-term debt.

### Economic Environment and Next Year's Budget

The Commission plans to continue its awards and special program sponsorships. It will also provide funding for promotion of the historic district, a responsibility given to it by the legislature.

### Request for Information

This financial report is designed to provide a general overview of the Commission's finances, comply with finance-related laws and regulations and demonstrate the Commission's commitment to public accountability. Any questions or requests for additional information can be obtained by contacting Ms. Jessica Broadway at 318-352-3652.

### FUND FINANCIAL STATEMENTS

# NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA BALANCE SHEET GOVERNMENTAL FUNDS

JUNE 30, 2010	,
---------------	---

<u>ASSETS</u>	General Fund
Cash and cash equivalents	\$ 51,377.72
TOTAL ASSET	TS <u>51,377.72</u>
LIABILITIES AND FUND BALANCES	
Liabilities: Accounts payable	1,100.00
Fund Balances: Unreserved, designated for administrative Unreserved	5,181.00 45,096.72
Total Fund Balance	es <u>50,277.72</u>
TOTAL LIABILITIES AND FUND BALANCE	ES 51,377.72

## NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA STATEMENT OF REVENUES, EXPENDITURES AND

## CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2010

REVENUES		General Fund
State appropriations		\$ 300,000.00
Interest earned		563.33
	Total Revenues	300,563.33
EXPENDITURES	•	
General Government:		
Professional fees:		
Accounting	\$ 9,400.00	
Secretarial	6,000.00	
Total General Gov	/ernment	15,400.00
Economic/Cultural Development:		,
Landscaping and other enhancements	117,152.00	
Marketing/redevelopment projects	20,697.50	
Grants - façade/landscaping	46,053.00	
Special projects/events	63,673.50	
Downtown maintenance/rehabilitation	93,168.00	
Total Economic/Cultural Deve		340,744.00
Tota	al Expenditures	356,144.00
Net Change in Fund Balances		(55,580.67)
Fund Balances, beginning		105,858.39
Fund Balances, ending	•	50,277,72

### NOTES TO FINANCIAL STATEMENTS

Note No.	Description	Page No.
	Introduction	12
1	Summary of Significant Accounting Policies	12
2	Cash and Cash Equivalents	15
3	Leases	15
4	Accounts and Other Payables	16
5 .	Related Party Transactions	16
6	Litigation	16
7	Subsequent Events	16

### INTRODUCTION

The Natchitoches Historic District Development Commission is a component unit of the State of Louisiana. It was created by the legislature under the provisions of Louisiana Revised Statute 25:791. It was created for the purpose of planning and development the Natchitoches Historic District, a national landmark, and for the maintenance of the historic integrity of that district.

The Commission is composed of 16 members that include the chair of the (1) Historic Business Association, (2) Natchitoches Historic District Commission, (3) National Heritage Area Commission District, (4) Natchitoches Chamber of Commerce or his designee, (5) Natchitoches Tourist Commission or his designee, (6) Association for the Preservation of Historic Natchitoches or his designee, (7) Natchitoches Historic Foundation, Inc. or his designee, (8) Cane River Waterway Commission or his designee, (9) Museum Contents, Inc. or his designee and (10) Main Street Association or his designee. The Commission also includes the (1) mayor of the City of Natchitoches or his designee, (2) District 31 senator or his designee, (3) District 23 representative or his designee, (4) president of the Natchitoches Parish Police Jury or his designee, (5) president of the Northwestern State University or his designee and (6) president of the Natchitoches Parish Voters and Civic League or his designee.

Commission members serve with or without pay or per diem. They also may receive preapproved travel expenses as long as such expenses do not exceed the maximum allowable under Chapter 17 of Title 39 of the Louisiana Revised Statutes of 1950. There were no payments to commissioners during the current year.

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting practice of the Natchitoches Historic District Development Commission conforms to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statute 24:513 and to the guides set forth in the Louisiana Governmental Audit Guide, and to the industry audit guide Audits of State and Local Governmental Units.

The following is a summary of certain significant accounting policies:

Financial Reporting Entity: Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. For financial reporting purposes, in conformance with GASB Codification Section 2100, the Commission is considered a component unit of the State of Louisiana because the State exercises oversight responsibility in that state statutes determines the Commission members and public service is rendered within the State's boundaries. The accompanying financial statements present only the transactions of the Natchitoches Historic District Development Commission.

Fund Accounting: The Commission uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate entity with a self-balancing set of accounts. Funds of the Commission are classified under one category: governmental. This category, in turn, is further divided into separate fund types. The fund classifications and a description of each existing fund type follow:

Governmental Funds: Governmental funds account for all or most of the Commission's general activities, including the collection and disbursement of specific or legally reserved monies, the acquisition or construction of general fixed assets, and the servicing of general long-term obligations. Governmental funds include:

1. General – accounts for all activities not required to be reported in another fund.

Basis of Accounting/Measurement Focus: In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Commission (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles and are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration – Office of Statewide Reporting and Accounting Policy.

The type of financial statement presentation determines the accounting and financial reporting treatment applied to a fund.

The government-wide statements are reported using an economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets and liabilities associated with the operation of governmental and business-type activities are included in the statement of net assets. Revenues are recognized when earned, and expenses are recognized at the time the liabilities are incurred in the statement of activities. In these statements, capital assets are reported and depreciated in each fund, and long-term debt is reported.

The fund statements are reported using a current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements present increases and decreases in net current assets. Expenditures for capital assets are reported as current expenses, and such assets are not depreciated. Principle and interest paid on long-term debt is reported as current expenses.

Only fund statements have been reported in this statement.

Application of FASB Statements and Interpretations: Reporting on governmental-type and business-type activities is based on FASB Statements and Interpretations issued after November 30, 1989, except where they conflict or contradict GASB pronouncements.

Budgets and Budgetary Accounting: Subject to the Louisiana Licensing Agency Budget Act established by Louisiana Revised Statutes 39:1331-1342, the Commission adopts an annual budget prepared in accordance with the basis of accounting utilized by that fund. The Commission must approve any revisions that alter the total expenditures. Although budget amounts lapse at year-end, the Commission retains its unexpended net assets to fund expenditures of the succeeding year.

Cash and Cash Equivalents: Cash and cash equivalents include amounts in interest-bearing demand deposits. Under state law, the Commission may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

For purposes of the statement of cash flows, when presented, all highly liquid investments with a maturity of three months or less are considered to be cash equivalents.

Investments: Investments are limited by Louisiana Revised Statute 33:2955. If the original maturities of investments exceed 90 days, they are classified as investments. Otherwise, the investments are classified as cash and cash equivalents. In accordance with GASB Statement No. 31, investments are recorded at fair value with the corresponding increase or decrease reported in investment earnings.

Inventory: Inventory of the Commission includes only office supplies and printed materials, the amount of which is considered immaterial. Therefore, the acquisition of these items is expensed when purchased, and the inventory on hand at year-end is not reported in the accompanying financial statements.

Use of Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Receivables: Receivables include current year state appropriations collected in the subsequent period because the amount is both measurable and available.

Capital Assets: Assets are recorded at historical cost. Depreciation is recorded using the straight-line method over the useful lives of the assets. Generally, the Commission includes all capital acquisitions with a cost of \$5,000 in its fixed asset inventory. However, certain items at a cost below that amount may be capitalized if benefits of the item will extend beyond one year and/or the Commission wants to monitor the item. Currently, there are no capital assets.

Fund Balances: In the balance sheet, the difference between a government's assets and liabilities is recorded as fund balances. Fund balances are segregated as follows:

Reserved

These resources are segregated because their use is earmarked for a specific use.

Unreserved

This category represents that portion of equity not appropriable for expenditures or legally segregated for a specific future use.

Inter-fund Transactions: All inter-fund transactions except quasi-external transactions are reported as operating transfers, when applicable.

### NOTE 2 - CASH AND CASH EQUIVALENTS

The following is a summary of cash and cash equivalents at June 30, 2010:

Book Balance Bank Balance

Interest-bearing demand deposits

These deposits are stated at cost, which approximates market. Under state law, they must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding, or custodial bank that is mutually acceptable to both parties.

With the adoption of GASB Statement No. 40, only deposits that are considered exposed to custodial credit risk are required to be disclosed. The Commission does not have any deposits that fall within this category.

### NOTE 3 – LEASES

Operating Leases. The Commission has no operating leases.

Capital Leases. The Commission has no capital leases.

### NOTE 5 - ACCOUNTS AND OTHER PAYABLES

The following is a summary of payables at June 30, 2010:

Class of Payables

Trade

\$ 1,100.00

### NOTE 6- RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.

### **NOTE 7 – LITIGATION**

There is no litigation that would require disclosure in this financial report.

### NOTE 8 - SUBSEQUENT EVENTS

There were no events between the close of the year through issuance of this report that would materially impact these financial statements.

### REQUIRED SUPPLEMENTAL INFORMATION (PART 2 OF 2)

# NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA BUDGETARY COMPARISON SCHEDULE GENERAL FUND YEAR ENDED JUNE 30, 2010

		ıdge	t Final	A	Actual Amounts Budgetary Basis)	Variance with Final Budget Positive	
DEVENHIEC	Original	_	rmai	_	Dasis)	(Negative)	
REVENUES				•			
State appropriations	\$ 225,000	\$	300,000	\$	300,000	\$ -	
Interest earned	500		500		563	63	
Total Revenues	225,500		300,500		300,563	63	
EXPENDITURES							
General Government:							
Accounting fees	10,200		10,200		9,400	800	
Secretarial fees	6,000		6,000		6,000	-	
Economic/Cultural Development:							
Virgnia Baker Park	11,200		34,200		25,000	9,200	
Tree maintenance/fertilization	41,645		43,645		42,652	993	
Landscaping materials	15,000		15,000		15,000	-	
Streetscape/landscape projects	6,000		34,500		34,500	-	
Marketing/redevelopment	35,750		20,750		20,698	53	
Grants -façade/landscaping	49,750		49,750		46,053	3,697	
Special projects/events	61,663		90,582		63,674	26,909	
Downtown maintenace/rehab	94,150		96,550		93,168	3,382	
Total Expenditures	331,358		401,177		356,144	45,033	
Net Change in Fund Balances	(105,858)		(100,677)		(55,581)	45,096	
Fund Balance, beginning	105,858		105,858		105,858	<u> </u>	
Fund Balance, ending	-		5,181		50,277	45,096	

### SUPPLEMENTAL SCHEDULES AND INFORMATION

## NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA SCHEDULE OF PER DIEM PAID TO COMMISSION MEMBERS JUNE 30, 2010

In compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature, this schedule of per diem paid to Commission members is presented for the year ended June 30, 2010.

The Commission has chosen to serve without compensation or per diem.

Name	Representing
Williams, Roger (Chair)	District 23 - Representative Taylor Townsend
Stamey, David (Vice-chair)	Natchitoches Chamber of Commerce
Newell, Saidee (Secretary)	Association for Preservation of Historic Natchitoches
Lee, Edd (Treasurer)	Natchitoches Historic Foundation
Crew, Robert G.	Northwestern State University
DeBlieux, Robert	National Heritage Area Commission District
Dickens, Sandra	Historic Business Association
Gahagan, Sharon	Natchitoches Historic District Commission
Graves, Daniel	District 31 – Senator Mike Smith
Harper, Iris	Natchitoches Tourist Commission
Hornsby, Courtney	Natchitoches Main Street Association
James, Will	Natchitoches Parish Police Jury
McCullen, Mayor Wayne	City of Natchitoches
Murchison, Tyler	Museum Contents, Inc.
Vacant	Cane River Waterway Commission
Vacant	Natchitoches Parish Voters and Civic League

See Accountants' Report

### MARY SUE STAGES, CPA A PROFESSIONAL ACCOUNTING CORPORATION

3121 Van Buren Street, Suite A
P. O. Box 30
Baker, Louisiana 70704-0030
Phone (225) 775-4982 \* Fax (225) 775-4912
mstages@butlercpa.brcoxmail.com

Louisiana Society of Certified Public Accountants American Institute of Certified Public Accountants Association of Governmental Accountants Governmental Audit Quality Control Center

### INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Commission Members of the Natchitoches Historic District Development Commission c/o Johnson, Thomas & Cunningham, CPAs 321 Bienville Street Natchitoches, Louisiana 71457

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of the Natchitoches Historic District Development Commission and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Commission's compliance with certain laws and regulations during the year ended June 30, 2010, included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

#### **Public Bid Law**

1. Select all expenditures made during the year for material and supplies exceeding \$20,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

There were no expenditures in excess of \$20,000 for material and supplies subject to the public bid law or procurement code or \$100,000 for public works made during the year.

### Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each Commission member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all Commission members and employees, as well as their immediate families.

Management provided us with the required list.

3. Obtain from management a listing of all employees paid during the period under examination.

The Commission has no employees.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

Because there are no employees, this agreed-upon procedure is not applicable.

### **Budgeting**

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget. There were no amendments to the budget during the year.

6. Trace the budget adoption and amendments to the minute book.

We traced the adoption of the original budget to the minutes of a regular meeting.

7. Compare the revenues and expenditures of the final budget to actual expenditures to determine if actual expenditures exceeded budgeted amounts by 10% or more per category or 5% or more in total.

We compared the expenditures of the final budget to actual expenditures. Revenues were in excess of anticipated while expenses were less than anticipated.

### Accounting and Reporting

- 8. Randomly select six disbursements made during the period under examination and:
  - (a) trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

(b) determine if payments were properly coded to the correct fund and general ledger account; and

All six of the payments were coded to the correct fund and general ledger account.

(c) determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated proper approvals.

### Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The Commission is required to post a notice of each meeting and the accompanying agenda. Management has asserted that such documents were properly posted.

#### Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds or like indebtedness.

We inspected copies of bank deposit slips for the period under examination and noted no deposits that appeared to be proceeds of bank loans, bonds or like indebtedness.

### **Advances and Bonuses**

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees that may constitute bonuses, advances or gifts.

Because there are no employees, this agreed-upon procedure is not applicable.

The prior year report, dated September 1, 2009, did not include any comments or unresolved matters.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Commission and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under LSA-RS 24:513, this report is distributed by the Legislative Auditor as a public document.

Mary Sue Stages, CPA

A Professional Accounting Corporation

August 30, 2010

### LOUISIANA ATTESTATION QUESTIONNAIRE

(For Attestation Engagements of Government)

(Date Transmitted)	
Mary Sue Stages, CPA, APAC	
P. O. Box 30	
Baker, Louisiana 70704-0030	
In connection with your review of our financial statements as of June 30, 2010 and for the year that and as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit make the following representations to you. We accept full responsibility for our compliance following laws and regulations and the internal controls over compliance with such laws and reweatuated our compliance with the following laws and regulations prior to make the evaluated our compliance with the following laws and regulations prior to make the representations. These representations are based on the information available to us as of 130 completion/representations).	Guide, we e with the egulations. king these
Public Bid Law	
It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applied to the Riving School of the Riving S	able, the
regulations of the Division of Administration, State Purchasing Office  Yes [	No[]
Code of Ethics for Public Officials and Public Employees	•
It is true that no employees or officials have accepted anything of value, whether in the form of a loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.	service,
It is true that no member of the immediate family of any member of the governing authority, or the executive of the governmental entity, has been employed by the governmental entity after April 1 under circumstances that would constitute a violation of LSA-RS 42:1119.	
Yes [	No[]
Budgeting	
We have complied with the state budgeting requirements of the Local Government Budget Act (L	SA-RS
39:1301-14) or the budget requirements of LSA-RS 39:34.  Yes [/]	No [ ]
Accounting and Reporting	
All non-exempt governmental records are available as a public record and have been retained for three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.	at least
	No[]
We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or	39:92, as
applicable. Yes [	[No[]
We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.	

Yes [ No [ ]

#### Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes [ ] No [ ]

#### Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

Yes [ X No [ ]

#### **Advances and Bonuses**

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [ \No[ ]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations.

We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.

	Vessica	4	Broad way Director	8/30/10	Date
7	Ţ			applicable)	— Dat

### NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA SCHEUDLE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2010

We have reviewed the basic financial statements of the Natchitoches Historic District Development Commission as of and for the year ended June 30, 2010, and have issued our report thereon dated August 30, 2010. We conducted our review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards issued by the Comptroller General of the United States of America.

Section 1	Summary of Aud	itor's Reports	
1. Report	on Internal Control	and Compliance Material to the Finar	ncial Statements
Internal Con	trol	Material Weakness Control Deficiency(ies)	□ No □ No
Compliance		Compliance Material to F/S Control Deficiency(ies)	□ No □ No
2. Federal	Awards		
N/A			
Section II	Financial Statem	ent Findings	
N/A	•		
Section III	Federal Award F	indings and Questioned Costs	
N/A			

### NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS YEAR ENDED JUNE 30, 2010

Section I Internal Control and Compliance Material to the Financial Statements

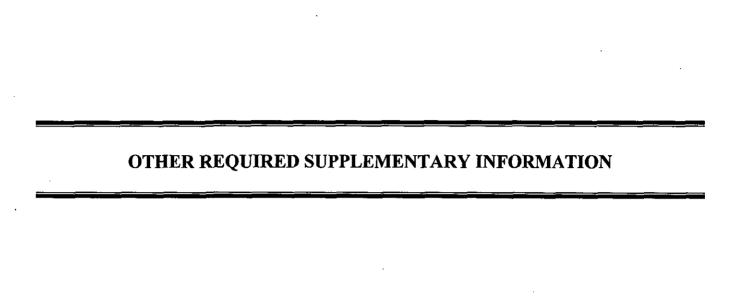
N/A

Section II Internal Control and Compliance Material to Federal Awards

N/A

Section III Management Letter

N/A



### NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION NATCHITOCHES, LOUISIANA COMPRENHENSIVE ANNUAL FINANCIAL REPORT JUNE 30, 2010

### LOUISIANA'S COMPREHENSIVE ANNUAL FINANCIAL REPORT

As a component unit of the State of Louisiana, the financial statements of the Natchitoches Historic District Development Commission are included in Louisiana's Comprehensive Annual Financial Report. Following are the statements being submitted to the Division of Administration. The amounts recorded have been subjected to the same review procedures as those recorded in the accompanying financial statements.

### NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION STATE OF LOUISIANA

### Annual Financial Statements June 30, 2010

### CONTENTS

### TRANSMITTAL LETTER AFFIDAVIT

AFFIDAVIT		Statements
MD&A		
Balance Shee	t	Α
Statement of	Revenues, Expenses, and Changes in Fund Net Assets	В
	Activities (Additional information in Appendix B)	С
Statement of	•	D
Notes to the F A. B. C. D. E. F. G. H. I. J. K. L. M. N. O. P. Q. R. S. T. U. V. W. X. Y. Z. AA. BB. CC.	Summary of Significant Accounting Policies Budgetary Accounting Deposits with Financial Institutions and Investments (See Appendic Capital Assets – Including Capital Lease Assets Inventories Restricted Assets Leave Retirement System Other Postemployment Benefits (Additional information in Appendic Leases Long-Term Liabilities Contingent Liabilities Contingent Liabilities Related Party Transactions Accounting Changes In-Kind Contributions Defeased Issues Revenues or Receivables – Pledged or Sold (GASB 48) (See Appendic Government-Mandated Nonexchange Transactions (Grants) Violations of Finance-Related Legal or Contractual Provisions Short-Term Debt Disaggregation of Receivable Balances Disaggregation of Payable Balances Subsequent Events Segment Information Due to/Due from and Transfers Liabilities Payable from Restricted Assets Prior-Year Restatement of Net Assets Net Assets Restricted by Enabling Legislation (See Appendix F) Impairment of Capital Assets (See Appendix G)	x C)
DD. EE.	Employee Termination Benefits Pollution Remediation Obligations	
	-	

### Schedules

- 1 Schedule of Per Diem Paid to Board Members
- 15 Schedule of Comparison Figures and Instructions

### STATE OF LOUISIANA Annual Financial Statements Fiscal Year Ending June 30, 2009

### NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION 321 Bienville Street Natchitoches, LA 71457

Division of Administration
Office of Statewide Reporting
and Accounting Policy
P. O. Box 94095
Baton Rouge, Louisiana 70804-9095

Legislative Auditor P. O. Box 94397

Baton Rouge, Louisiana 70804-9397

Physical Address: 1201 N. Third Street Claiborne Building, 6<sup>th</sup> Floor, Suite 6-130 Baton Rouge, Louisiana 70802 Physical Address: 1600 N. Third Street Baton Rouge, Louisiana 70802

### **AFFIDAVIT**

Personally came and appeared before the undersigned authority, Jessica Broadway, Treasurer, of the Natchitoches Historic District Development Commission who duly sworn, deposes and says, that the financial statements herewith given present fairly the financial position of the Natchitoches Historic District Development Commission at June 30, 2010 and the results of operations for the year then ended in accordance with policies and practices established by the Division of Administration or in accordance with Generally Accepted Accounting Principles as prescribed by the Governmental Accounting Standards Board. Sworn and subscribed before

me, this \_\_\_\_\_ day of September, 2010.

Signature of Agency Official

Prepared by:

Jessica Broadway, CPA

Title:

Treasurer

Telephone No.:

(318) 356-0365

Date:

August 25, 2010

Email Address:

## STATE OF LOUISIANA NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION BALANCE SHEET AS OF JUNE 30. 2010

+ COPTO	
ASSETS  CURRENT ACCETS.	
CURRENT ASSETS:	
Cash and cash equivalents	\$51,378
Restricted Cash and Cash Equivalents	
Investments  Derivative instrument	
Deferred outliflow of resources	
Receivables (net of allowance for doubtful accounts)(Note U)	
Due from other funds (Note Y)	
Due from federal government	
Inventories	· · · · · · · · · · · · · · · · · · ·
Prepayments Notes receivable	
Other current assets	
Total current assets	51,378
NONCURRENT ASSETS:	<del> </del>
Restricted assets (Note F):	<del> </del>
Cash	
Investments	
Receivables Investments	
Notes receivable	
Capital assets, net of depreciation (Note D)	
Land and non-depreciable easements	
Buildings and improvements	
Machinery and equipment	
Infrastructure	
Intangible assets Construction/Development-in-progress	
Other noncurrent assets	
Total noncurrent assets	
Total assets	\$ 51,378
LIABILITIES	
CURRENT LIABILITIES:	
Accounts payable and accruals (Note V)	\$1,100
Derivative instrument	
Deferred inflowof resources	<del></del>
Due to other funds (Note Y)	
Due to federal government	
Due to federal government Deterred revenues	
Due to federal government	
Due to federal government  Deterred revenues  Amounts held in custody for others  Other current liabilities  Current portion of long-term liabilities: (Note K)	
Due to federal government  Deferred revenues  Amounts held in custody for others  Other current liabilities  Ourrent portion of long-term liabilities: (Note K)  Contracts payable	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Ourrent portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs)	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Ourrent portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCLIRRENT LIABILITIES: (Note K)	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Ourrent portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Ourrent portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities  NONCURRENT LIABILITIES: (Note K) Contracts payable Compensated absences payable	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Ourrent portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable	
Due to federal government Deterred revenues Amounts held in custody for others Other current liabilities Ounerst portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Campensated absences payable Campensated absences payable Claims and litigation payable Notes payable Pollution remediation obligation	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Capital lease obligations Claims and litigation payable Notes payable Notes payable Pollution remediation obligation Bonds payable (include unamortized costs)	
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Ourrent portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Capital lease obligations Claims and litigation payable Notes payable Pollution remediation obligation Bonds payable (include unamortized costs) OPEB payable	
Due to federal government Deterred revenues Amounts held in custody for others Other current liabilities Ourrent portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCLIRRENT LIABILITIES: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) OPEB payable Other long-term liabilities	
Due to federal government Deterred revenues Amounts held in custody for others Other current liabilities Ourent portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Capital lease obligations Claims and litigation payable Notes payable Pollution remediation obligation Bonds payable (include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total noncurrent liabilities	1,100
Due to federal government Deterred revenues Amounts held in custody for others Other current liabilities Ounent portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remediation obligation Bonds payable (include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total inabilities Total liabilities	
Due to federal government Deterred revenues Amounts held in custody for others Other current liabilities Ourrent portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCLURRENT LIABILITIES: (Note K) Contracts payable Compensated absences payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remediation obligation Bonds payable (include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total liabilities NET ASSETS Invested in capital assets, net of related debt	1,100
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Ouncut portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remediation obligation Bonds payable (include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total liabilities NET ASSETS Invested in capital assets, net of related debt Restricted for:	1,100
Due to federal government Deferred revenues Armounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remediation obligation Bonds payable (include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total noncurrent liabilities NET ASSETS Invested in capital assets, net of related debt Restricted for: Capital projects	1,100
Due to federal government Deterred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total noncurrent liabilities Total noncurrent liabilities Total liabilities NET ASSETS Invested in capital assets, net of related debt Restricted for: Capital projects Debt service	1,100
Due to federal government Deterred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Caims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES (Note K) Contracts payable Capital lease obligations Claims and litigation payable Notes payable Pollution remediation obligation Bonds payable Notes payable Other long-term liabilities Total noncurrent liabilities Total include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total include unamortized debt Restricted for: Capital projects Debt service Unemployment compensation	1,100
Due to federal government Deterred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total noncurrent liabilities Total noncurrent liabilities Total liabilities NET ASSETS Invested in capital assets, net of related debt Restricted for: Capital projects Debt service	1,100
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remediation obligation Bonds payable (include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total incolurent liabilities NET ASSETS Invested in capital assets, net of related debt Restricted for: Capital projects Debt service Unemployment compensation Other specitic purposes	1,100
Due to federal government Deferred revenues Amounts held in custody for others Other current liabilities Current portion of long-term liabilities: (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remeditation obligation Bonds payable (include unamortized costs) Other long-term liabilities Total current liabilities NONCURRENT LIABILITIES (Note K) Contracts payable Compensated absences payable Capital lease obligations Claims and litigation payable Notes payable Pollution remediation obligation Bonds payable (include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total induction remediation obligation Bonds payable of include unamortized costs) OPEB payable Other long-term liabilities Total noncurrent liabilities Total noncurrent liabilities NET ASSETS Invested in capital assets, net of related debt Restricted for: Capital projects Debt service Unemployment compensation Other specific purposes Unrestricted	1,100

## STATE OF LOUISIANA NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FOR THE YEAR ENDED JUNE 30, 2010

OPERATING REVENUE		
Sales of commodities and services	\$	
Assessments		
Use of money and property		
Licenses, permits, and fees		
Other		
Total operating revenues		
OPERATING EXPENSES		
Cost of sales and services		
Administrative	<u></u>	356,144
Depreciation	<u> </u>	
Amortization		
Total operating expenses		356,144
Operating income (loss)		(356,144)
NON-OPERATING REVENUES (EXPENSES)		
State appropriations		300,000
Intergovernmental revenues(expenses)		
Taxes		
Use of money and property		563
Gain on disposal of fixed assets		
Loss on disposal of fixed assets		•
Federal grants	<del>: -</del>	
Interest expense		
Other revenue	<del></del>	
Other expense		
Total non-operating revenues (expenses)		300,563
Income(loss) before contributions, extraordinary items, & transfers		(55,581)
Capital contributions		
Extraordinary item-Loss on impairment of capital assets		<del></del>
Transfers in	<del></del>	
Transfers out		
Change in net assets		(55,581)
Total net assets - beginning		105,858
Total net assets - ending	\$	50,278

The accompanying notes are an integral part of this financial statement.

### STATE OF LOUISIANA NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION STATEMENT OF ACTIVITIES FOR THE YEAR ENDEDJUNE 30, 2010

# See Appendix B for instructions

			Program Revenue	ස	_	Net (Expense)
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions		Revenue and Changes in Net Assets
Entity	\$ 356,144	\$	\$	\$	<b>\$</b> _	(356,144)
General revenues:						
Taxes					_	
State appropri	riations				_	300,000
	ontributions not re	estricted to specific	programs		_	
Interest					_	563
Miscellaneou	ıs					
Special items					_	
Extraordinary item	ı - Loss on impaim	ment of capital asse	ets		_	
Transfers						
Total general	l revenues, special	items, and transfe	rs			300,563
Chan	ige in net assets			•		(55,581)
Net assets - beginn	uing as restated					105,858
Net assets - ending	· ·	9			s <u> </u>	50,278

# STATE OF LOUISIANA NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2010

Payments in lieu of taxes		
Internal activity-payments to other funds		
Claims paid to outsiders		
Other operating revenues(expenses)		(200 144)
Net cash provided(used) by operating activities		(356,144)
Cash flows from non-capital financing activities		
State appropriations	300,000	
Federal receipts		
Federal disbursements		
Proceeds from sale of bonds		
Principal paid on bonds		
Interest paid on bond maturities		
Proceeds from issuance of notes payable		
Principal paid on notes payable		
Interest paid on notes payable		
Operating grants received	<del></del>	
Transfers in		
Transfers out Other	<del>-</del>	
Net cash provided(used) by non-capital financing activities		300,000
Net easit provided (used) by Hoti-capital infalcing activities		300,000
Cash flows from capital and related financing activities		
Proceeds from sale of bonds		
Principal paid on bonds		
Interest paid on bond maturities		
Proceeds from issuance of notes payable		
Principal paid on notes payable		
Interest paid on notes payable		
Acquisition/construction of capital assets		
Proceeds from sale of capital assets		
Capital contributions		
Other		
Net cash provided(used) by capital and related financing activities		
Cash flows from investing activities		
Purchases of investment securities		
Proceeds from sale of investment securities		
Interest and dividends earned on investment securities	563	
Net cash provided(used) by investing activities		563
Net increase(decrease) in cash and cash equivalents		(55,581)
Cash and cash equivalents at beginning of year		106,959
Cash and cash equivalents at end of year		\$ 51,378

### STATE OF LOUISIANA NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2010

Statement D (concluded)

Reconciliation of operating income(loss) to net cash provided(used) by operating activities:

3

Operating income(loss)	•	\$	356,144
Adjustments to reconcile operating income(loss) to net cash			
provided(used) by operating activities:			
Depreciation/amortization			
Provision for uncollectible accounts	<u> </u>	<del></del>	
Other			
Changes in assets and liabilities:		<del></del>	
(Increase)decrease in accounts receivable, net		<del>_</del>	
(Increase)decrease in due from other funds		<del></del>	
(Increase)decrease in prepayments	<del></del>		
(Increase)decrease in inventories		<del></del>	
(Increase)decrease in other assets		_	
Increase(decrease) in accounts payable and accruals		<del></del>	
Increase(decrease) in compensated absences payable		_	
Increase(decrease) in due to other funds		<del></del>	
Increase(decrease) in deferred revenues		_	
Increase(decrease) in OPEB payable	<del></del>	_	
Increase(decrease) in other liabilities		<del>-</del>	
Net cash provided(used) by operating activities		\$	356,144
Schedule of noncash investing, capital, and financing activities	:	••	
Borrowing under capital lease(s)	\$		
Contributions of fixed assets	· <u>*</u>		<del></del>
Purchases of equipment on account			
Asset trade-ins			
Other (specify)			<u> </u>
	·		_
			<del>_</del>
Total noncash investing, capital, and	<del> </del>		<del></del>
financing activities:	\$		-

#### INTRODUCTION

The Commission was created by the Louisiana State Legislature under the provisions of Louisiana Revised Statute 25:791. The following is a brief description of the operations of Commission and includes the parish/parishes in which the (BTA) is located:

### A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### BASIS OF ACCOUNTING

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of Commission present information only as to the transactions of the programs of the Commission as authorized by Louisiana statutes and administrative regulations.

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Commission are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration – Office of Statewide Reporting and Accounting Policy as follows:

### Revenue Recognition

Revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

#### Expense Recognition

Expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

### B. BUDGETARY ACCOUNTING

The appropriations made for the operations of the various programs of the Commission are annual lapsing appropriations.

- 1. The budgetary process is an annual appropriation valid for one year.
- 2. The agency is prohibited by statute from over expending the categories established in the budget.
- 3. Budget revisions are granted by the Joint Legislative Committee on the Budget, a committee of the Louisiana Legislature. Interim emergency appropriations may be granted by the Interim Emergency Board.
- 4. The budgetary information included in the financial statements includes the original appropriation plus subsequent amendments as follows:

	<u>APPR</u>	<u>OPRIATIONS</u>
Original approved budget	<b>. . . . . . . . . .</b>	331,358
Amendments:		69,819
Final approved budget	\$	401,177

### C. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

### 1. DEPOSITS WITH FINANCIAL INSTITUTIONS

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the Commission may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the Commission may invest in time certificates of deposit in any bank domiciled or having a branch office in the state of Louisiana; in savings accounts or shares of savings and loan associations and savings banks and in share accounts and share certificate accounts of federally or state chartered credit unions.

For the purpose of the Statement of Cash Flows and balance sheet presentation, all highly liquid investments (including negotiable CDs and restricted cash and cash equivalents) and deposits (including nonnegotiable CDs and restricted cash and cash equivalents) with a maturity of three months or less when purchased are considered to be cash equivalents.

Deposits in bank accounts are stated at cost, which approximates market. Under state law these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are required to be held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer.

GASB Statement 40, which amended GASB Statement 3, eliminated the requirement to disclose all deposits by three categories of risk. GASB Statement 40 requires only the disclosure of deposits that are considered to be exposed to custodial credit risk. An entity's deposits are exposed to custodial credit risk if the deposit balances are either 1) uninsured and uncollateralized, 2) uninsured and collateralized with securities held by the pledging financial institution, or 3) uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the entity's name.

The deposits at June 30, 2010, consisted of the following:

·		Cash	Nonnegotiable Certificates of Deposit	Other (Describe)		Total
Deposits per Balance Sheet (Reconciled bank	_					
balance)	\$_	51,378 \$		S	_\$_	51,378_
Deposits in bank accounts per bank	\$_	78,710 \$		S	\$_	78,710
Bank balances exposed to custodial credit risk:  a. Uninsured and uncollateralized  b. Uninsured and collateralized with securities held by the pledging institution  c. Uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the entity's	\$	\$			_\$ 	

### STATE OF LOUISIANA NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION

Notes to the Financial Statement

2.

3.

As of and for the year ended June 30, 2010

The following is a breakdown to "Deposits in bank accounts per bank			nount of the
Banking Institution	<u>Program</u>		<u>Amount</u>
1. Exchange Bank 2	· · · · · · · · · · · · · · · · · · ·		78,710
Total			78,710
Cash in State Treasury and petty cash However, to aid in reconciling amo in this note, list below any cash in the sheet.	unts reported on the balar	nce sheet to amo	unts reported
Cash in State T Petty cash	reasury \$		
INVESTMENTS			
The Commission does not maintain Statute 33:2955.	n investment accounts a	s authorized by	La. Revised
CREDIT RISK, INTEREST RATE FOREIGN CURRENCY RISK DISC	RISK, CONCENTRATION	ON OF CREDIT	RISK, AND
A. Credit Risk of Debt Investmen	ts		
N/A			
B. Interest Rate Risk of Debt Inve	estments		
N/A			
C. Concentration of Credit Risk			
N/A			
D. Foreign Currency Risk	<i>y</i> .		
N/A			

As	of and for the year ended June 30, 2010
4.	DERIVATIVES (GASB 53)
	N/A
5.	POLICIES
	N/A
6.	OTHER DISCLOSURES REQUIRED FOR INVESTMENTS
	N/A
D.	CAPITAL ASSETS – INCLUDING CAPITAL LEASE ASSETS
	N/A
E.	INVENTORIES
	N/A
F.	RESTRICTED ASSETS
	N/A
G.	LEAVE
	The Commission has no employees.
н.	RETIREMENT SYSTEM
	N/A
I.	OTHER POSTEMPLOYMENT BENEFITS (OPEB)
	N/A
J.	LEASES
	1. OPERATING LEASES
	N/A

3. LESSOR DIRECT FINANCING LEASES

N/A

4. LESSOR - OPERATING LEASE

N/A

K. LONG-TERM LIABILITIES

N/A

L. CONTINGENT LIABILITIES

N/A

M. RELATED PARTY TRANSACTIONS

N/A

N. ACCOUNTING CHANGES

N/A

O. IN-KIND CONTRIBUTIONS

N/A

P. DEFEASED ISSUES

N/A

Q. REVENUES - PLEDGED OR SOLD (GASB 48)

N/A

R. GOVERNMENT-MANDATED NONEXCHANGE TRANSACTIONS (GRANTS)

N/A

S. VIOLATIONS OF FINANCE-RELATED LEGAL OR CONTRACTUAL PROVISIONS

N/A

T. SHORT-TERM DEBT

N/A

U. DISAGGREGATION OF RECEIVABLE BALANCES

N/A

### V. DISAGGREGATION OF PAYABLE BALANCES

Payables at June 30, 2010, were as follows:

Fund		Vendars	Salaries and Benefits	Accrued Interest	Other Payables		Total Payables
General	s	1,100 \$		\$		\$_	1,100
Total payables	\$	1,100 \$	_	\$	 •	 \$_	1,100

# W. SUBSEQUENT EVENTS

N/A

X. SEGMENT INFORMATION

N/A

Y. DUE TO/DUE FROM AND TRANSFERS

N/A

Z. LIABILITIES PAYABLE FROM RESTRICTED ASSETS

N/A

AA. PRIOR-YEAR RESTATEMENT OF NET ASSETS

N/A

BB. NET ASSETS RESTRICTED BY ENABLING LEGISLATION (GASB 46)

N/A

CC. IMPAIRMENT OF CAPITAL ASSETS & INSURANCE RECOVERIES

N/A

**DD. EMPLOYEE TERMINATION BENEFITS** 

N/A

EE. POLLUTION REMEDIATION OBLIGATIONS

N/A

# STATE OF LOUISIANA NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION SCHEDULE OF PER DIEM PAID TO BOARD MEMBERS JUNE 30, 2010

(Fiscal close)

Dickens, Sandra		
Gahagan, Sharon		
Graves, Daniel	<del></del>	
Harner Iris	_	
	_	
Hornsby, Courtney		
James, Will		
Lee, Edd		
McCullen, Mayor Wayne	_	
Murchison, Tyler	-	
Newell, Saidee	_	
Stamey, David	_	
Williams, Roger		
	<del></del>	
		<u> </u>
Total	\$	

Note: The per diem payments are authorized by Louisiana Revised Statute, and are presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Legislature.

### STATE OF LOUISIANA

# NATCHITOCHES HISTORIC DISTRICT DEVELOPMENT COMMISSION

### **COMPARISON FIGURES**

To assist OSRAP in determining the reason for the change in financial position for the State, please complete the schedule below. If the change is greater than \$3 million, explain the reason for the change.

	2010	2009	Difference		Percentage <u>Change</u>
1) Revenues	\$ 300,563	\$ 225,666	\$74,897	_\$	33%
Expenses	356,144	228,090	128,054	_	56%
2) Capital assets	0	0		_	
Long-term debt	0	0		_	
Net Assets	50,278	105,838	55,560	<b></b>	52%
Explanation for change:					
	·			. ,	